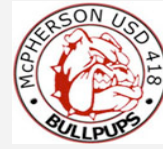


McPherson High School

Class Expectations

2008 - 2009



Instructor Christopher Strathman

Class Accounting Work Experience

Period

Course Description:

It is your responsibility to find a job for the work experience program. The teacher will only give suggestions for openings.

2. You must have a job secured by August 22, 2008.
3. You must complete a minimum of 180 hours per semester and a total of 360 hours per school year.
4. You must complete a minimum of 10 hours per week for the length of the school year.
5. You must remain on the job throughout the school year unless discussed and approved by Mr. Strathman prior to the time of termination of the job. If you quit a job without the teacher's approval, you will receive an "F" for the semester.
6. Students fired from a job, except for economic conditions of the business, will receive an "F" for the semester:
7. A student is expected to be on the job as well as in attendance at school. IF A STUDENT IS TOO SICK TO GO TO SCHOOL, THEY ARE TOO SICK TO GO TO WORK. Your attendance on the job will be checked.
8. All paperwork must be completed WEEKLY by the student. It may not be turned in weekly, but don't let yourself fall behind! Time sheets, etc. will be turned in with each pay period from work.
9. Participation and involvement in some community service activities is a requirement of the program. Opportunities and dates will be provided at a later date. (Examples include: Community Thanksgiving dinner, Meals on Wheels deliveries, etc.)
10. Grade will be determined using three weighted categories: 40% Forms (time sheets, pay records/stubs, etc.), 40% Employer Evaluations (one per quarter required), 20% hours.

This opportunity will require a lot of cooperation and communication between you, your employer, and myself. Please handle everything in a very mature and professional manner. Let's make this a great school/work year!!

Please sign this sheet, have your parents sign, and place in your Work Experience notebook. This should be placed as the very first item in your notebook. DO NOT tear off the bottom portion, as the entire sheet needs to be in the notebook.

Materials needed for the class:

Notebooks for proper record keeping--timesheets, paystubs, evaluations, etc.

Types of activities taking place in your classroom:

On the job training.

How students will be evaluated:

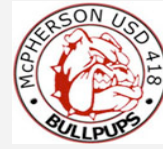
Notebooks--Forms 40%, Employer Evaluations 40%, and Hours Completed 20%.

Discipline rules and expectations:

Consequences for inappropriate classroom behavior:

Additional Comments

McPherson High School
Class Expectations
2008 - 2009



Instructor Christopher Strathman

Class Accounting Work Experience

Period

Instructor's Name

Name of Class:

Christopher Strathman

Accounting Work Experience

I have read and understand the Classroom Expectation:

Parent/Guardian signature

Date

Student signature

Date